BEROWRA PUBLIC SCHOOL P&C MEETING

DATE: Monday 18 March 2013    TIME: 7:30pm

ATTENDED BY

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<tbody>
<tr>
<td>Jose Auditore</td>
<td>Di Bower - Principal</td>
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<tr>
<td>Suse Compton</td>
<td>Ian Meadows – Vice President</td>
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<tr>
<td>Chris Chu</td>
<td>Vivienne Simpson – Publicity Officer</td>
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<td>Lisa Sharp</td>
<td>Teresa Mckenzie</td>
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<td>Renee Stoner</td>
<td>Liz Beckendale</td>
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<tr>
<td>Emma Bedwin</td>
<td>Barclay Cooke</td>
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<td>Carolyn Harriss</td>
<td>Jacqui Clayton</td>
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<td>Jodi Ludlow</td>
<td>Diana Vaotangi</td>
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APOLOGIES

Graeme Gates, Katrina Gates, Natasha Steele, Kaye Power, Cathy Daniel

MEETING OPENED

The meeting was declared open at 7.40pm.

MINUTES OF PREVIOUS MEETING

Kaye Power requested the following correction (via email 22/2/13):

Delete “Motion raised by Kaye Power to form a committee in conjunction with the uniform committee to review the need for a uniform review. Seconded by Katrina Gates. Motion defeated. Instead agreed Kaye and uniform committee will look into options and report back to next P&C.” and replace with “Motion raised by Kaye Power to look into what was involved in changing the uniform and was there an appetite within the school community. Seconded by Katrina Gates. Motion defeated. Uniform committee will look into options.”

Minutes accepted with amendment by Renee Stoner, seconded by Vivienne Simpson. Passed by show of hands.

MATTERS ARISING FROM PREVIOUS MINUTES

Graeme Gates requested (via email) a special report of P&C income showing money raised and spent, followed by a special meeting in April to deal with distribution of P&C funds.

Many of the attendees were under the impression that this meeting was set to discuss distribution of funds as per the amended agenda. Suse Compton explained that the amended agenda was not sent out within the P&C guidelines which stated the agenda should be sent out 7 days before the meeting, and so we were reverting back to the original agenda.

The meeting then discussed that fact that the original agenda had not given time for amendments to be raised to the agenda, they also felt that the amended agenda had been sent out in sufficient time for people to read it and decide if they wanted to attend the meeting, and this was the agenda that had been published
Carolyn Harris then raised the motion that we should continue the meeting with the revised agenda given that members had all had reasonable time to consider the new issues raised, and that they were directly related to a request asked of the Principal at the previous meeting to provide options for spending funds raised. Chris Chu seconded the motion. It was carried unanimously (8 for, no objections or abstentions).

**PRINCIPAL’S REPORT**

Di Bower presented the school's Annual Financial Statement. Although it looks as though the school has funds there are still payments that need to be made from the funds.

Di also thanked the uniform shop for the new rep shirts. They have changed the way these are handed out, they are given out in the morning of an event and handed back in, with volunteers washing them. This way the shirts are available when everyone needs them.

Liz Beckedhal gave a report on PBeL. This programme is aimed at improving and changing behaviours of children. It is based on positive reinforcement ensuring that good behaviour is acknowledged, but there are also consequences for things that need to be discouraged. There are gum leaves handed out for good behaviours giving children 20 house points. There are no longer school rules, but there are expectations. For negative behaviours yellow cards are handed out, 3 yellow slips the Assistant Principal will talk with the student. Major incidents have a red slip and the child will immediately see an Assistant Principal.

Classes have been through the expectations, and the main focus at the moment is on playground behaviour, followed by toilets and canteen. All areas of focus will use the same language and style.

**PRESIDENT’S REPORT**

The trivia night went well, thanks to all who helped. Apologies to Fred for the mess and thanks also to Tony.

Jose also raised that Tony had not been paid for the extra work for the fair. He has asked Tony to have his company raise an invoice and it will be paid.

The school wish list was discussed. i) The projectors to act as interactive white boards are required for the new demountable classroom and the music room, which do not have them. At a total cost of around $5k.

ii) The teacher time is required for stage 2 classes which have 32-33 students, $10k would provide additional teacher time for the rest of the year to break these classes into smaller groups to allow more focus on individual students. iii) Money for the vegetable gardens for fencing and plants etc. iv) 15 Galaxy Tabs at $500 each would provide the school with a class set to be used in Kindergarten and Year 6. Galaxy tabs are required because they are supported by the Department's IT Team. v) The Ball shooter may actually be able to be funded from elsewhere.

Chris Chu confirmed that there was about $28k in the account available for distribution, taking into account potential outgoings.

Each item was taken as a seconded proposal and a vote was taken.
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Projectors ($5k) all voted for, none against

Teacher time ($10k) all voted for, none against

Vegetable Garden - with $473 from the mufti day and money coming from bulb sales no vote was taken on this item at this time, if further funds are required this item can be raised again.

Galaxy Tabs - Carolyn proposed and Jose seconded that we contribute $5k towards galaxy tabs, with the balance to come from school contributions.

Ball Shooter - Vivienne proposed and it was seconded that if we cannot get alternative funding for a ball shooter then this item can come back to the P&C for funding.

TREASURERS REPORT

Trivia night earned just under $3k. All agreed it was worthwhile doing the night annually as a social event for the school even though it was not a great money maker.

Account balance at the end of Jan was $28,654. With $3k to bank for Feb, less P&C commitments (including funds voted for) there would still be around $8k in the bank.

Just over $473 was raised by the mufti-day for the school garden. Funds would be released to the school to use for the garden.

REFERENCE GROUP

Kaye advised via email the group would be meeting on Wednesday, all would be welcome. Agenda on the school website.

SCHOOL SUPPORT GROUP

Carolyn advised the next meeting would be 9:30 the following Tuesday. The school disco had been moved to the 5th of July to meet availability of the DJ.

The group has a balance of $8.5k in the bank, but once commitments had been met they would have $4k. They had been asked to fund some more school readers with this money. If they did this they would not have funds to give teachers additional money for classroom resources.

CANTEEN

The sushi day raised around $200. The canteen would be doing hot cross buns on hat parade day.
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Theresa asked if the P&C was the appropriate forum to raise an issue she was having with canteen cleaning to have her approach endorsed. It was agreed that so long as she was running the canteen within Education Department Guidelines management decisions were hers to take and did not require endorsement.

UNIFORM SHOP

Renee advised that rep and soccer uniforms were still to come in, and dance pants were now in. Black fleece jumpers have been a hit. Prices in the shop have been adjusted to provide parity across sizes and also in reaction to supplier price changes.

Bank stands at $1, 966, with around $3k in unpresented payments.

MAINTENANCE REPORT

None, as position not filled.

MUSIC REPORT

Was a meeting previous Thursday, the group will be fundraising with an Easter Raffle.

FUNDRAISING/SOCIAL EVENTS

Diana Vaotangi offered to take responsibility for pricing and seeing if it was viable to do canvas paintings.

Susanne advised she had been advised the book sales at Berowra Market were not worth doing, Vivienne said the set up had been rushed that month, and although they might not be able to cover April she was happy to carry on doing the stall other months.

Chris advised she was happy to try and organise people to provide a cake stall at the April Markets.

GENERAL

Nil

CORRESPONDENCE IN/OUT

Nil

MEETING CLOSED

The meeting was closed at 9:30PM.

NEW MEMBERSHIP

Membership fees paid by Diana Vaotangi and Renee Stoner.

NEXT MEETING

Monday 20th May 2013 7:30pm