BEROWRA PUBLIC SCHOOL P&C MEETING

DATE: Monday 18 November 2013    TIME: 7:30pm

ATTENDED BY

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tr>
<td>Jose Auditore</td>
<td>President</td>
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<tr>
<td>Di Bower</td>
<td>Principal</td>
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<tr>
<td>Kaye Power</td>
<td>Vice President</td>
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<tr>
<td>Bec Walton</td>
<td>Vice President</td>
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<tr>
<td>Emma Bedwin</td>
<td>Treasurer</td>
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<tr>
<td>Diana Vaotangi</td>
<td>Secretary/Maintenance Officer</td>
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<td>Teresa Mckenzie</td>
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<td>Emma Bedwin</td>
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<td>Rebecca Walton</td>
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<td>Kaye Power</td>
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<td>Glenn Pritchard</td>
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<td>Diana Vaotangi</td>
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<td>Jodi Ludlow</td>
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APOLOGIES: Natasha Steele, Vivienne Simpson, Tracey White

MEETING OPENED: The meeting was declared open at 8:20pm.

MINUTES OF PREVIOUS MEETING: Accepted by Suse Compton. Seconded by Jose Auditore

MATTERS ARISING FROM PREVIOUS MINUTES: Nil.

PRINCIPAL’S REPORT:

- 17, maybe 18 classes next year. Possibly 3 larger Kindy classes & will need support. Maybe a combined 3/4 and 5/6 class. New portable building has arrived.
- League tag day cancelled due to weather. Refunds available or funds can be rolled over until next needed. Beyond this ad hoc situation our school cannot support a process whereby parents make an upfront bulk payment per year or term with debits occurring during the year/term until fully drawn.
- Very full calendar in coming weeks – see website for Calendar.
- Financial reports being completed – if all voluntary contributions had been paid there would have been another $16k available to the school; $1,500 outstanding costs related to unpaid text books/materials and $5,000 outstanding from excursions/incursions. These figures exclude families who have indicated they are in hardship. Communication to issue to school community explaining these values and some examples of what the $16k could have been used for.
- Thanks to everyone for the past year and congrats to new committee.

PRESIDENT’S REPORT: Thanks to everyone for the past year and congrats to new committee.

TREASURERS REPORT:

- Report attached.

Meeting reports 201311 Nov.pdf
In account...$1,000 is for soft fall, $1,000 garden expenses, $3,500 new canteen oven, $4,000 next year insurance. Leaves approx $4,500 in account. Motion to place insurance funds ($4k) plus an extra $1,000 on term deposit. Raised by Chris, seconded by Jodi. All approved.

Books currently with auditor.

There are new reporting requirements for not for profit organizations. No audit required after this one but other reports/declarations needed. Chris to work with Emma and Linda during transition.

REFERENCE GROUP: No report. Regroup early 2014 to review fundraising goals/priorities.

SCHOOL SUPPORT GROUP: Meeting again next week.

CANTEEN

- Sushi day tomorrow.
- New oven coming in December.


MAINTENANCE REPORT

- Soft fall under play equipment distributed ($21 over budget). New vegie garden looks good.

MUSIC REPORT: No report.

FUNDRAISING/SOCIAL EVENTS

- Bec volunteered to write notes about how extra funds due to school would have helped and also separate note about fundraising (varied, voluntary etc).
- Fundraising meeting held and plans attached. Feedback from teachers and P&C was to focus on one large event per year.

- Farewell night clashes with a BOOSH event and no other practical date. Agreed to cancel and focus on Kick off for 2014. Meeting to be held 21/1 Berowra Chinese if you are interested in helping (contact Jodi).
- BRFP – jelly bean guessing competition to be sold from Canteen. Still need volunteers on the day (contact Katrina).
- Fair – nothing to report at moment.

GENERAL

- Discussion around enrichment program and the benefits of this to students who are not in the program. $13,000 donated to school in 2013 for this program. Parents are concerned that the children in the middle and lower end of spectrum may not be receiving benefit. Reading recovery only available for 2.5 days per week and only captures 3 students in the school. Other children
needing learning support are broken out into smaller groups with different teacher and middle
groups remain with their class teacher. Di confirmed 2014 plan is to extend enrichment program
so it covers K-6 and that reading with children at home very important. The school could arrange
information session for parents (if an interest is expressed) to learn more about how to
encourage/support/have confidence in reading with children at home. This would help upskill
parents which was a suggestion made by Emma. All students are assessed at start of every term
and their progress is available from class teacher upon request. These assessments determine what
group/support the child receives. General agreement that P&C funds which come from the overall
school community should be used most effectively for the greatest benefit. Funding position
constrained until next Fair. Funding priorities will be reassessed via the Reference Group.

- Day and time of meeting – options briefly discussed were 3rd Monday’s at 730pm (current
  practice), 3rd Wednesday’s at 730pm and 3rd Wednesday’s at 7pm. Last option favoured and to be
  voted on at next meeting.
- School-parent communications – Diana explained some alternatives. Di confirmed school has
  been assessing alternative for last 2 years and is presently trialing School Notes with K Yellow.
  Aim is to roll out new system start 2014. Paper communication available on request but school
  will still need email address for emergency situations eg school closure due to fires.
- Chris raised motion to spend $152 for BRFP fete supplies (jelly bean and glow sticks). Seconded
  by Kaye. Agreed.

CORRESPONDENCE IN/OUT: Nil

MEETING CLOSED: The meeting closed at 9:55PM.

NEW MEMBERSHIP: Nil

NEXT MEETING: